



# KAIMOSI FRIENDS UNIVERSITY COLLEGE (KAFUCO)

(A Constituent College of Masinde Muliro University of Science and Technology)

## Office of the Registrar (Academic & Students' Affairs)

### Memo

**From:** Ag. Senior Assistant Registrar (A&SA)

**Date:** 13<sup>th</sup> January, 2022

**To:** ALL STUDENTS

**Ref:** KAF/COR: 501012 VOL.1 (180)

### **SUBJECT: DEADLINE FOR PAYMENT OF FEES AND REGISTRATION OF COURSES**

Reference is made to the revised and approved fee policy together with our communication (Ref: KAF/COR: 501012 VOL.1 (177) dated 23<sup>rd</sup> December, 2021.

It is now a requirement by policy for students to pay fees and other charges in respect of their programs at the time of registration, which **must be done within the first four (4) weeks of the semester**. Registration shall not be deemed complete until all fees are paid in full.

Students are therefore advised to make proper financial plans to avoid disrupting their studies for failure to comply with the fee policy. Be reminded that the deadline for fee payment and registration of units is on **Monday 7<sup>th</sup> February, 2022**

Please be notified that no registration will be allowed after **Monday, 7<sup>th</sup> February, 2022** and access to all University IT networks will be suspended for students who will not have cleared fees and registered for units.

Dr. J. Amunga

Ag. Senior Assistant Registrar (A&SA)



### Copy:

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- Deputy Principal (F&D)
- Deputy Principal (A&SA)
- Deans: SOBE, SCIT, SOSCI, SESS
- Deputy Finance Officer
- University College Librarian
- Director Quality Assurance
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- Chairman KAFUCOSO
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