



KAIMOSI FRIENDS UNIVERSITY COLLEGE

(A Constituent College of Masinde Muliro University of Science and Technology)

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PRE-ORIENTATION GUIDELINES FOR FIRST YEAR STUDENTS (2020/2021)

Kaimosi Friends University College (KAFUCO) congratulates you on your admission. You are now part of the 2020/2021 cohort. All new students are required to fill forms and provide information to facilitate their registration and commencement of studies.

Before you start, read this guide to complete the registration process. Ensure the information you provide is correct and up to date. Take note of the following:-

1. Prepare scanned copies of the following supporting documents:
 - (i) The Admission Letter
 - (ii) Duly filled Student's Personal Details Form (KAF/3)
 - (iii) K.C.S.E Result Slip/Certificate
 - (iv) Passport Size Photo
 - (v) Bank Slip for fee payment
 - (vi) National Identity Card/Birth Certificate
 - (vii) Duly Filled Bond Form (KAF/2A)
 - (viii) Duly filled Personal Information on Sporting Form (KAF/2B)
 - (ix) Duly Filled Entrance Medical Examination Form (KAF/5)
2. Send the scanned copies of the documents above to e-mail: admissions@kafuco.ac.ke
3. Students who wish to change the Degree Programme into which they were admitted, will be allowed to apply to the Deans' Committee (*more information will be provided once you register*). The application is done within the first two weeks after registration. Meanwhile you will go on attending lectures in the programme you were admitted in by KUCCPS
4. Students who complete the registration process will be notified and taken through an orientation programme and training on how to attend and participate in online lessons.

Dr. S. W. Munda

Senior Assistant Registrar (Academic & Students' Affairs)